

Tender No:-NCAOR/EST/CE/03/18-19

Name of the work: Canteen Extension Work at NCAOR, Goa.

#

National Centre for Antarctic & Ocean Research
(An Autonomous Society under the Ministry of Earth Sciences)
Headland Sada, Vasco-da-Gama, Goa-403804

Contact : Estate Section : Ph – (0832) 2525578, email – estate@ncaor.gov.in



Tender Document

Tender No:-NCAOR/EST/CE/03/18-19

**Name of the work: - Canteen Extension Work
at NCAOR, Goa**

Tender No:-NCAOR/EST/CE/03/18-19

Name of the work: Canteen Extension Work at NCAOR, Goa.

Tender Advertisement

National Centre for Antarctic & Ocean Research

(Ministry of Earth Sciences, Govt. of India, Headland Sada, Vasco, Goa-403804)

Tender Advt : The Director, NCAOR invites sealed tenders in one cover system, for 'Canteen Extension Work' at NCAOR from the eligible contractors of Government/PSU/ Reputed Organizations. EMD is 12,000/- & due date is 25.07.2018. Pl. refer our website www.ncaor.gov.in for the details.

Director, NCAOR

Annexure-I

Instructions to the Bidders

1. The Director, NCAOR, Goa invites sealed tenders in one cover system, for the below mentioned work on a turnkey basis, from the eligible contractors of Government/PSU/Reputed Organizations.
2. Eligibility Criteria : The Contractor who has completed at least two single civil work of Rs. 4.00 lakh or above during last five years ending April 2018, is eligible for this work.
3. Time period for completion of work is **45 days** from the date of work order.
4. Any/firm/company which is black listed from any organization &/or facing/having faced any legal/criminal action/case is not eligible for this tender & should not apply.
5. The Earnest Money Deposit Amount (EMD) is Rs.12000/- (Rs Twelve Thousand only) to be submitted in the form of a demand draft from a scheduled bank, drawn in favour of NCAOR, payable at Vasco-da-Gama, Goa. Tender received without EMD will be rejected outright. EMD DD of unsuccessful bidders will be returned as it is. EMD of the successful bidder will be converted in to Security Deposit.
6. Security deposit (SD) – It is 10% of the final bill value. EMD of the successful bidder will be converted into SD. The balance SD amount will be deducted from the final bill amount of the contractor. SD is interest free and will be released only after successful completion of Defect Liability Period
7. Entire tender document (Signed and Stamped on all pages) should be submitted in a **Single Sealed cover**, super scribed with Tender number, name of the work, date and time of opening. Tenders will be received upto **11.00 am** on **25-07-2018** and will be opened at **11.30 am on the same date**. Tenders should be dropped in the tender box kept in the Estate section before the closing date and time indicated. If the tender opening day happens to be a holiday then tenders will be opened on the next working day on the same time. In case of submission of tender by post/courier, NCAOR is not responsible for any postal/transit delay. Late tenders will be rejected outright.
8. NCAOR does not bind to accept the lowest or any tender and reserves the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
9. Tender submitted shall remain valid for **90 days** from the date of opening for the purpose of acceptance and award of work. The extension of validity beyond 90 days from the date of opening shall be by mutual consent.
10. The tenderer shall quote RATES both in figures and words. He shall also workout the amount for each item of work and write in figures. On checking if there are differences between the rates quoted by the tenderer in words and figures or in the amount worked out by him, the following procedure shall be followed:
 - a) When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
 - b) When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figure or in words then the rate quoted by the tenderer in words shall be taken as correct.
 - c) When the rate quoted by the tenderer in figure and in words tallies but the amount is not worked out correctly then the rate quoted by the tenderer shall be taken as correct and not the amount.

11. Before submission of tender, tenderer may inspect the site to acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants etc., conditions affecting movement of labour etc. required for the satisfactory execution of work contract. No claim whatsoever on such account shall be entertained by NCAOR.
12. Tenders with conditional prices / discounts will be rejected.
13. Successful bidder should commence the work within one week from the date of work order, failure of which, EMD will be forfeited.
14. Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the Price Schedule of tender.
15. Time is essence of the contract. The job must be completed within the stipulated time period, otherwise the contract is liable for penalty &/or termination as stipulated in the penalty clause.
16. The tender is liable for disqualification, if bidder is found to have mislead or furnished false information in the forms / statements / certificates submitted in proof of qualification requirements or record of performance such as abandoning execution of the works, litigation history &/ or financial failures and or suppression of material facts and information .
17. Tender to be submitted in a **Single Sealed Envelope** (Single Bid System) superscribing Name of the Tender, Tender Number, Date of opening & Time and address to Director, NCAOR, Headland Sada, Vasco-da-Gama, Goa 403804. Tenders duly completed in all respect should be dropped in the tender box kept in the Estate Section of NCAOR on or before the due date & time.

-----XXXXXXXX-----

Standard Terms and Conditions

1. INTERPRETATION:

In construing these conditions the Specifications , the Schedule of Quantities, additional Conditions and Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise requires. ...

WORK OR WORKS: shall mean all work or works defined in schedule of quantities. Specifications and such other work or works as the contractor may be entrusted with for carrying out under this contract.

EMPLOYER: shall mean the Director, NCAOR (National Centre for Antarctic & Ocean Research) or any other officer authorized by the Director for the purpose.

ENGINEER: shall mean the Engineer designated by the Employer to superintend and perform other duties as indicated in the contract.

CONTRACTOR: shall mean the individual or Firm or Company, whether incorporated or not, undertaking the work and shall include the legal personal representative or such individual or the persons composing such Firm or Company or the successors of such Firm or Company and the permitted assignees of such individual or Firm or Firms or Company.

SITE: shall mean the site of the contract works including any buildings and erections thereon and any other land adjoining thereto (inclusive) as aforesaid allotted by the Employer or the Engineer for the contractor's use.

2. CONTRACTOR TO PROVIDE EVERYTHING NECESSARY

- a. The contractor shall provide at his own cost all materials, (except such materials, if any as may in accordance with the contract, be supplied by the Employer). Plants , tools , appliances, implements, ladders, scaffolding, temporary works etc. requisite for the proper execution of the work whether original, altered or substituted and whether included in the specifications or other documents forming part of the contract or which may be necessary for the purpose of satisfying or complying to the requirements of Engineer, as to any manner as to which under these conditions he is entitled to be satisfied together with carriage therefore to and from the work. The contractor shall also supply without charge the requisite number of persons with means and materials necessary for the purpose of setting out works and counting, weighing and assisting in the measurement or examination at any time and from time to time of the work or materials. Failing his so doing, the same may be provided by the Engineer at the expense of the contractor and the expenses may be deducted from any money due to the contractor under the contract and /or from his Security Deposit.
- b. The Contractor should personally supervise each work till completion or may appoint a qualified Supervisor, pre-approved by the Engineer till the completion of work.
No separate supervision charges will be paid.
- c. The Employer shall provide requisite quantity of water, electricity for carrying out the work free of cost, subject to availability in the NCAOR campus.
- d. The Employer on no account shall be responsible for the expenses incurred by the contractor for anything hired, which the contractor needs to complete the ordered work.

3. DUTIES & TAXES

Rates quoted by the contractor shall include all duties, octroi, toll tax, levies, royalties and all other taxes with respect to this contract. **Goods and Service Tax (GST)** as applicable is to be stated specifically in the prescribed columns of the price bid. In absence of any such stipulation, it will be presumed that rates quoted are inclusive of all taxes and no claim whatsoever in this regard will be entertained later.

4. MODE OF PAYMENT

Payment will be released within 30 days upon submission of bill in duplicate after satisfactory completion of the entire work as per the actual work executed on site, as

certified by the Estate Engineer after deduction of statutory taxes. No part payment/advance will be made. As per the Govt. of India norms, payment to the Contractors are made online through Public Financial Management System (PFMS). The Contractor should submit his bank account & other details in the prescribed format along with the bill.

5. DEFECTS LIABILITY PERIOD (DLP)

DLP is **Twelve Months** from the date of completion of work as certified by the Employer. During the DLP if any defects in the work are observed then the Contractor has to rectify it immediately at his own cost.

6. TESTING OF MATERIALS

The contractor shall provide assistance, instruments, materials, labour and any other arrangement normally required for testing, checking of materials and workmanship as stipulated in the specifications and by statutory authority, at his own cost. The Employer has the right to appoint the testing authorities. The contractor shall pay for the cost of test samples, its packing, transportation including testing fees. Failing so doing the same shall be provided by the Engineer at the expense of the contractor and the expenses may be deducted from any money due to the contractor under the contract and/or from the Security Deposit or proceeds thereof or of a sufficient portion thereof.

7. ACCESS

- a. The Engineer and the Employer or its representative shall at all reasonable time have free access to the works and /or workshops, factories or other places the materials are being prepared or constructed for the contract and also to any place where the materials are lying or from which they are being obtained and the contractor shall give every facility to them for inspection. Except the representatives of statutory authorities and those mentioned above no other person shall be allowed on the works at any time without the permission of the Engineer.
- b. If any work is to be done at a place other than the site of works, contractor shall obtain written permission of the Engineer.

8. VALUATION & PRICE FOR VARIATION

The Engineer with the approval of the Employer shall have power to make any alterations/omissions/additions and /or substitutions from the original specifications, drawings, designs and written instructions and such alterations, omissions, additions, substitutions shall not invalidate the contract and any altered, additional, or substituted work which the contractor may be directed to do, in the manner specified above as part of the work shall be carried out by the contractor on the same conditions in all respects on which he agreed to do the main work. The rates for such altered additional or substituted work under this clause shall be worked out in accordance with the following provisions in their respective order,

- a. If the rates for the altered, additional, or substituted work are specified in the contract for the work the contractor is bound to carry out the altered additional, or substituted work at the same rates as are specified in the contract for the work.
- b. If the rates for the altered, additional or substituted work are not specifically provided in the contract for the work the rates will be derived from the rates for a similar class of work as are specified in the contract for the work.
- c. Under no circumstances the contractor shall suspend the work on the plea of non-settlement of rates of items falling under the clause.

9. FAULTY MATERIALS, WORKMANSHIP & DEFECTS AFTER COMPLETION

- a. The Engineer shall have powers to require the removal from the site of all materials and work, which in his opinion are not in accordance with specifications and in case of default, the Engineer shall be at liberty to employ other persons to remove the same without being answerable or accountable for any loss or damage that may happen or arise to such materials to be substituted thereof and in case of default the Engineer may cause the same to be supplied and all costs which may attend such removal and/or substitution are to be borne by the contractor.
- b. If it shall appear to the Engineer or to the Estate In-charge that any work has been executed with unsound imperfect or unskillful workmanship or with

materials of any inferior description or that any materials or articles provided by him for the execution of the work are unsound or of a quality inferior to that contracted for or otherwise not in accordance with the contract any defects , shrinkage or other faults which may appear within the defects liability period of Six months from the date of completion arising in the opinion of the Engineer, the contractor shall on demand in writing which shall be made within six months of the completion of the work from the Engineer specifying the work, materials , articles defects or other faults complained of not withstanding that the same may have been passed, certified and paid for forthwith rectify or remove and reconstruct the work so specified in whole or in part as the case may require or as the case may be removed the materials or articles so specified and provide other proper and Suitable materials or articles at his own cost. In case of any such failure, the Engineer may rectify or remove or re-execute the work or remove and replace with others, the material or articles complained of as the case may be at the risk and cost in all respects of the contractor.

- c. In lieu of rectifying the work not done in accordance with the contract, the Employer may, allow such work to remain, and in that case make allowance for the difference in value, together with such further reduction as in his opinion may be reasonable.
- d. Provided always that nothing in this clause shall relieve the contractor from his liability to execute the works in all respects in accordance with the terms and conditions of this contract, or from his liability to make good all defects.

10. WORKS SHOULD BE OPEN FOR INSPECTION

- a. All work under or in course of execution or executed in pursuance of the contract shall at all times be open to the inspection and supervision of the Engineer and the contractor shall at all times during the usual working hours, and at all other times at which reasonable notice of the intention of the Engineer to visit the works shall have been given to the contractor.
- b. The contractor at least three days notice in writing to the Engineer before covering up or otherwise placing beyond the reach of measurement any work in order that the same may be measured and correct dimensions thereof be taken.

11. INDEMNIFYING AGAINST DAMAGES TO PERSONS, PROPERTY & STATUTES

The contractor shall take all precautions to avoid all accidents by exhibiting necessary caution boards day and night, speed limit boards, red flags, red lights and providing barriers. He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused to traffic during the execution of work.

- a. The contractor shall be responsible for all injury to persons, animals or things and for all damage whether such injury or damage arises from carelessness or accident in any way connected therewith. This clause shall be held to include interalia any damage due to causes as aforesaid to work, building(whether immediately adjacent or otherwise) and to roads, streets, footh paths, bridges or ways as well as all damage caused to the buildings and works forming the subject of this contract by inclemency of weather. The contractor indemnifies the Employer and holds him harmless in respect of all expenses arising from such injury or damages as aforesaid and also in respect of any award of compensation or damage consequent.
- b. The contractor shall reinstate all damage of every sort mentioned in this clause so as to deliver the whole of the contracted works complete and perfect in every respect and so as to make good and otherwise satisfy all claims for damage as foresaid to the property of third Parties.
- c. The contractor also indemnifies the Employer against all claim which may be made upon the Employer for acts during the currency of this contract by any employee or representative of an employee of the contractor or any sub-contractors, employed by him for any injury to or loss of life of such employees or for compensation payable under any law for the time being in force to any workmen or to the representative of any deceased or incapacitated workmen.
- d. The Employer shall be at liberty and is hereby empowered to deduct the amount of any damages compensation costs charges and /or expenses arising or occurring from or in respect of any such claim and/or damages as aforesaid from any sum or sums due or to become due to the contractor or security deposit.
- e. The Contractor shall indemnify the Employer against any action claim or proceedings relating to infringement or use of any patent or design or any alleged

patent or design rights and shall pay any royalties which may be payable in respect of any article or part thereof included in the contract. In the event of any claims made under or action brought against the Employer in respect of any such matters as aforesaid the contractor shall be immediately notified thereof and the contractor shall be at liberty at his own expense to settle any dispute or to conduct any litigation that may arise there from provided that the contractor shall not be liable to

indemnify the Employer if the infringement of the : patent or design of any alleged patent or design right is the direct result of an order passed by the said Employer or his authorized representative .

12. IN CASE OF DEATH OF CONTRACTOR :

Under the circumstances without prejudice to any of the rights or remedies under this contract, if the contractor dies the Employer shall have the option of terminating the contract without compensation to the contractor.

13. COMPLIANCE TO LABOUR LAWS

The contractor shall comply with all the provisions of the Minimum Wages Act, 1948. Contract Labour (Regulation and Abolition) Act, 1970 and rules and orders framed there under and other labour laws affecting contract labour and the rules and orders framed there under that may be in force or brought into force from time to time. NCAOR will not take any responsibilities towards any injury or compensation etc.

14. EXTENSION OF TIME

- a. If the contractor shall desire an extension of time for the completion of the work on the grounds of his having been unavoidably hindered in its execution or any other ground, he shall apply in writing to the employer max. within seven days of the date of hindrance on account of which he desires extension as aforesaid and the Employer shall if in his opinion (which shall be final) reasonable grounds shown therefore authorize such extension of time if any which may in his opinion be necessary or proper.
- b. In the event the value of work exceeds the value of the Bill of Quantities owing to variations the contractor shall be entitled to ask for extension of time in proportion to the increased value of work.

15. STATUTORY VARIATION: Any statutory increase or decrease in the taxes and duties subsequent to bidder's offer if it takes place within the work completion date will be to the Employers account subject to the claim being supported by documentary evidence. However, if any decrease in taxation rates takes place within the work completion date the advantage will have to be passed on to the Employer.

16. REPEAT/ADDITIONAL ORDERS: NCAOR reserves the right to place repeat orders / additional orders on the successful bidder up to 25% of the value of the Original Work Order at the same prices, terms and conditions stipulated in the original contract.

17. POST TENDER CORRESPONDENCE / ENQUIRIES: Any correspondence or enquiry subsequent to opening of the bids is not desirable, if the same is indulged into, it will be considered for disqualifying the tender. The Tenderer will be required to abstain from pursuing / canvassing the matter, directly or indirectly with any Officers of NCAOR, as otherwise the same would also amount to disqualification of the tender. However, bidder can ask their queries in writing regarding bidding conditions, bidding process prior to the bid opening and/ or rejection of its bid, reason for rejecting a tender after opening of bids.

18. CLARIFICATIONS FROM BIDDERS: To assist the process of examination, evaluation and comparison of bids, the Employer may ask all the bidders or any bidder individually for clarification, if any, of their bids, including breakdown of unit rates and price. The request for clarification and the response should be in writing, but no change in the price or substance of the bid will be sought, offered or permitted, except as required to confirm the correction of arithmetical errors discovered by the Employer in the course of scrutiny.

19. GUARANTEE: If the goods, stores and equipments found defective due to bad design or workmanship the same should be repaired or replaced by the Contractor free of charge if reported within one year from the date of commissioning of items/equipments whichever.

The Contractor will be responsible for the proper performance of the equipments / materials for the respective guarantee period. The Guarantee/Warranty as issued by OEM for any material should be extended by the Contractor to the employer

- 20. PENALTY & TERMINATION OF CONTRACT:** Time is the essence of the contract. If the contractor fails to maintain the required rate of progress or to complete the work and clear the site on or before the contract or extended date of completion, he shall without prejudice to any other right or remedy available under the law, pay compensation the amount calculated at the rates stipulated below or as the Employer may decide (whose decision in writing shall be final and binding) on the amount of the tendered value of the work for every completed day / week (as applicable) that the progress remains below or that the work remains incomplete.

In case, the work is delayed/not completed within the period stipulated in the contract, penalty shall be levied @ 0.5% per week on the total contract cost subject to maximum of 10% of the total contract cost. The Engineer may without prejudice to his any other rights or remedy against the contractor in respect of any delay, inferior workmanship, any claims for damages and / or any other provisions of this contract or otherwise, and whether the state of completion has or has not elapsed, can take decision & inform the Contractor by notice in writing in any of the following cases.

- i. If the Contractor fails to rectify/replace the defects in spite of written notice by Engineer.
- ii. If the Contractor suspends the progress of work so that in the opinion of the Engineer he will be unable to secure completion of the work by the date of completion and do not improve performance even after written notice.
- iii. If the Contractor neglects to carry out his obligation under the contract and / or commits defaults in complying with any of the terms and conditions and does not remedy if even after written notice.

When the Contractor makes himself liable for action under any of the aforesaid cases, fails to complete the work even after six weeks after the stipulated completion period or in case the work is found not in accordance with the prescribed specification, drawings, Employer shall exercise its discretionary power either:

- a. To recover, from the Contractor as agreed by way of penalty clause above, OR
- b. To terminate the contract. Upon such termination, the full security deposit recoverable under the contract shall be liable to be forfeited/recovered and shall be absolutely at the disposal of the Employer, OR
- c. After giving notice to the contractor to measure up the work done by him, get the balance work done by another contractor. Any expenses which may be incurred in excess of the sum which would have been executed by the another contractor, shall be borne and paid by the original Contractor and may be deducted from any of his dues.

Due consideration will be given for waiver / levy of penalty only for the reasons absolutely beyond Contractor's control for which documentary evidence will have to be provided. The request for extension of time in writing giving reasons for delay with supporting documents shall have to be made immediately.

- 21. SETTLEMENT OF DISPUTES/ARBITRATION:** The decision of the Director, NCAOR shall be final and binding for any dispute whatsoever. All questions, disputes or differences whatsoever which may at any time arise between the parties to this agreement touching the agreement or subject matter thereof, arising out of or in relation there to and whether as to construction or otherwise shall be referred to the decision of the Sole Arbitrator, appointed by the Director of NCAOR and the decision of the said Arbitrator shall be final and binding upon the parties.

- 22. RIGHT TO CANCEL TENDER/WORK ORDER:** In case of strike, accident or any other unforeseen conditions causing stoppage of work, NCAOR reserves the right to cancel and/ or modify the tender / work order without any liability for any compensation and / claim or any description.

- 23. FORCE MAJEURE :** If any time, during the continuance of this contract, the performance in whole or in part by either party under obligation as per this contract is prevented or delayed by reasons of any war or hostility, act of the public enemy, civil commotion, sabotage, fire, flood, explosion, epidemic, quarantine restrictions, strike,

lockout or acts of God (hereinafter referred to “eventuality”), provided notice of happening of any such eventuality is given by either party to the other within 21 days of the date of occurrence thereof, neither party shall be reason of such an “eventuality” be entitled to terminate this contract nor shall either party have any claim or damages against the other in respect of such non-performance or delay in performance and deliveries under the contract. The contract shall be resumed as soon as practicable after such “eventuality” has come to an end or ceased to exist. In case of any dispute, the decision of Director, NCAOR, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such eventuality for a period exceeding 60 days, either party may at its option, terminate the contract. Provided also that if the contract is terminated under this clause the Employer shall be at liberty to take over from the Contractor at a price to be fixed by the Employer, which shall be final, all unused, undamaged and acceptable materials, bought out components and other stores in the course of manufacture which may be in the possession of the Contractor at the time of such termination, or such portion thereof as the Employer may deem fit except such material, as the Contractor may, with the concurrence of the Employer, elect to retain.

- 24. JURISDICTION:** All questions, disputes or differences arising under out of or in connection with the Tender / Contract if concluded shall be subject to the exclusive jurisdiction of the court under whose jurisdiction the place from which the tender / Acceptance of tender is issued, is situated i.e. Goa.

I/ We have read all the Terms and Conditions above carefully and agreed to it.

Signature of Tenderer :

Date:

Company's

Round Seal

General Terms and Conditions

1. All materials used shall be as per specifications and specified brands. If brand is not specified, it should be ISI marked where ever applicable. ISI marking referred to latest BIS code as published by Bureau of Indian Standards.
2. All measurements shall be at actual and as per site condition. No allowances shall be permitted for rough cast surfaces or for any aesthetical paintings, design bands, etc. Joint measurement shall be recorded with the Engineer.
3. The safe custody and upkeep of material/various items/equipments/tools & plants of various categories of works brought to site is the sole responsibility of the contractor and he shall employ sufficient supervisory personnel to ensure the safety of these items.
4. While executing/ assembly of the work the contractor shall ensure that existing cables/pipe lines/structures/fittings are not damaged and if due to his negligence, these are damaged, the same shall be set right with no extra cost to the Employer.
5. The contractor shall co-ordinate his work with other agencies employed by the Employer and ensure that the works of other agencies are not hampered in any way during the duration of the contract.
6. After the work is completed, the contractor shall clean all the external surroundings, premise etc. to the satisfaction of the Engineer.
7. Materials should be brought to the site in a sealed condition as supplied by the manufacturer and get it approved by the Engineer before use on the work.
8. The bidder may visit the site and study the work involved vis-à-vis the quantity and specification before submission of bid. If any discrepancy is observed the same should be brought to the notice of the engineer.
9. Contractor shall provide all necessary tools and plants and safety devices etc. to his workmen as required.
10. The Contractor shall submit the material samples and relevant information for review and approval.
12. The Engineer at his discretion can make variations as specified below, be necessary for work and for that purpose and he has the authority to instruct the Contractor accordingly which Contractor should agree, follow and accordingly complete the work :
 - (a) Increase or decrease the quantity of any work included in the Contract,
 - (b) Omit any such work,
 - (c) Change the character or quality or kind of any such work,
 - (d) Change the levels, lines, position and dimensions of any part of the Works,
 - (e) Execute additional work of any kind necessary for the completion of the Works, or
 - (f) Change any specified sequence or timing of construction of any part of the Works.

However, where if any modification or change of original work necessitated by some fault of or breach of contract by the Contractor or for which he is responsible, any additional cost attributable to such defaults shall be borne by the Contractor.

-----XXXXXXXX-----

EMD details

I /we have enclosed,

A crossed DD No.....dated of

Rs. 12000 /- (Rs. Twelve Thousand only) drawn in favour of NCAOR payable at Vasco-
da-Gama, Goa towards **EMD**.

Name & Signature of the Tenderer with seal:

Date:

Particulars of The Tenderer

(Providing the following details is mandatory. Enclose it with the tender)

Name of the Contractor : _____

Name of the Firm : _____

Telephone No. (Office) : _____

Telephone No. (Residence) : _____

E-mail ID / website : _____

Permanent office Address : _____

: _____

Residential Address : _____

: _____

Mobile No : _____

*PAN/TAN No. of the Firm : _____

*GST Regn. No. : _____

*Trade Registration Licence No. : _____

Have you ever black listed from any Company/Organization/Institute etc. : YES / NO

*(*pl. enclose true copies)*

Name, Signature of the Tenderer with seal:

Work Completion Proforma

Pl. provide details of work experience in the following format. The work means turnkey civil works of Government/PSU/Reputed Organizations. The Contractor who has completed at least two single civil work of Rs. 4.00 lakh or above during last five years ending March 2018.

* Work Orders & Work Completion Certificates should be enclosed.

Sr. No.	Name of work	Name of the Client and Location of site	Value of work	Date of completion of work	Name of the Contact Person and contact numbers

Signature of the Tenderer with seal :

Date:

Scope of the Work

- Providing and installation of False ceiling (Calcium silicate board) of size 595x 595mm and 12 mm thick Double Leaf Toughened glass door with necessary accessory and fittings as specified in BOQ.
- Providing and fixing pine wood wall cladding of 100mm wide and 15mm thick as specified in BOQ.
- The work involves Construction of open Storage unit and kitchen sink counter by using materials specified in BOQ i.e brick masonry, kudappa stone slab and SS sink etc. and as detailed in the item of BOQ
- LED light fitting to be fixed on the false ceiling of the size 2x2 feet, along with the cabling work for LED fittings through the existing conduits and above false ceiling.
- Electrical panel should be fixed onto GI angular frame with 63A MCBs, end termination glands etc. Earth strip and 10sqmm cable should be laid as per the instructions of Engineer in-charge.

Note: Approved make list of all the materials to be utilized in the execution of work is as follows, the contractor should execute the work in accordance with it.

List of approved makes

- Glass – Modi guard, saint gobin or equivalent make.
- Aluminium section – Jindal, Indal, Hindalco Godrej.
- Locks - Godrej, Ebco / Efficient Gadget / Dorma / Hettich, Star lock
- Handles/ Hydraulic floor-spring / Hardware – Ebco / Efficient Gadget / Doorset / Dorma / Hettich/ Neki / Max / Union
- Sink -NIRALI / HINDWARE / FRANKE
- Melamine polish – Asian / Woodpol / Nerolac / Berger
- Wood preservative – Wood guard / Termiseal / Wood peckor / Bison by british paint / Wood care
- Ceramic Tiles: IS 13755 of NITCO, SOMANY, KAJARIA, JOHNSON
- Cement: ACC, Ultratech (OPC 43 grade cement)
- Sand: Best available local material fulfilling IS Specifications
- Coarse aggregate : best available local material fulfilling IS Specification.
- CPVC pipes: Prince, Astral Ashirwad Ajay.
- UPVC pipes : Prince fenesta, Sintex City, Astral
- False ceiling: Armstrong.
- Electrical cables and wires - Finolex, Polycab, Havells.
- LED fittings-Phillips, Havells, CG, Bajaj.
- Switches and sockets: Legrand, Roma.
- Panels & DBs - legrand, hager, Anchor, Havells, Indoasian.
- MCB - legrand, Schneider, ABB, Siemens.
- Cable Glands and lugs - Siemens / Comet / Jainson/Polycab
- DWC pipes: Telerex, Rex, Duraline, Darshan.
- GI Frame- Apollo, Zindal.
- Casing capping:- presto plast, Precision, Polycab, Modi
- Switches & Sockets: Roma, Legrand.

Note: In case any of above mentioned product brands is not available in the market, the Contractor may replace it with other brand of equivalent quality, by taking prior approval of Engineer in-charge.

SCHEDULE OF RATES (PRICE BID)*(Only RATE in words and figures. Amount in figures)*

Sr. no	Description	Unit	Qty	Rate (Rs.)	Subtotal (Rs)	GST Rate %	GST Amount (Rs)	Total (Rs)
a	b	c	d	e	f (d x e)	g	h (on f)	i (f +h)
A	Civil Work							
1)	Providing and Fixing 15 mm thick densified tegular edged eco friendly light weight calcium silicate false ceiling tiles of approved texture of size 595 x 595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanised steel sections (galvanising @120grams/sqm including both side) consisting of main 'T' runner suitably spaced at joints to get required length and of size 24x38 mm made from 0.33 mm thick (minimum) sheet, spaced 1200 mm centre to centre, and cross "T" of size 24x28 mm made out of 0.33 mm (Minimum) sheet, 1200 mm long spaced between main 'T' at 600 mm centre to centre to form a grid of 1200x600 mm and secondary cross 'T' of length 600 mm and size 24 x28 mm made of 0.33 mm thick (Minimum) sheet to be inter locked at middle of the 1200x 600 mm panel to form grid of size 600x600 mm, resting on periphery walls /partitions on a Perimeter wall angle pre-coated steel of size(24x24X3000 mm made of 0.40 mm thick (minimum) sheet with the	sqm	38					

	<p>help of rawl plugs at 450 mm centre to centre with 25 mm long dry wall screws @ 230 mm interval and laying 15 mm thick densified edges calcium silicate ceiling tiles of approved texture in the grid, including, cutting/ making opening for services like light fittings, fixtures, etc., wherever required. Main 'T' runners to be suspended from ceiling using G.I. slotted cleats of size 25x35x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm G.I. adjustable rods (Extra supporting rods should be provide at Light fitting frame) with galvanised steel level clips of size 85 x 30 x 0.8 mm, spaced at 1200 mm centre to centre along main 'T', bottom exposed with 24 mm of all Tsections shall be pre-painted with polyster baked paint, for all heights, as per specifications, drawings and as directed by Engineer-in-Charge.</p>							
	Only RATE (e) in words:							
2)	<p>Providing and fixing of wall cladding with pine wood of 100mm wide and 15mm thick with melamine polishing and chamfer edge molding at both vertical side of 100 mm thick pine wooden strip .The strip should be fixed on the supporting frame of sal wood of 70 x 30mm sectional size with pine wood strip support at the bottom of the support frame . The support frame should be treated with wood preservative and</p>	Sqm	11					

	priming coat applied on the surface before fixing . Proper opening should be provided with openable shutter and its related accessories, hinges, handle, magnetic catcher etc. including all necessaries screws ,nails etc. complete and as per direction of engineer in charge.							
	Only RATE (e) in words:							
3)	Providing and installation of Double Leaf Toughed glass door , 12 mm thick of size 1.5x2.0 m with powder coated aluminium frame of 50x30 mm section , with 2 nos of floor spring , 4 nos of SS handles (600 mm long), 2 nos of SS floor door stopper and with 600mm wide Frosted Sticker at the center of the door , including screws, nails etc all complete and as per direction of Engineer in charge.	No	1					
	Only RATE(e) in words:							
4)	Providing and fixing 35mm thk polished Kudappa slabs for Kitchen Counter Tops / cupboards/Table counter top etc. in approved size/shape/ pattern with sink cutouts and laying over brick masonry support with cement mortar (1:6) and painting of existing top & bottom surface , in proper level and slope, filling the joints with cement / pigments etc complete and as directed by the Engineer in charge.	sqm	14					
	Only RATE (e) in words:							
5)	Pre-cast cement concrete solid block masonry of	cum	1.6					

	compressive strength 70 kg/cu.m in cement mortar 1:4 (1 cement : 4 coarse sand) in foundation and plinth size of blocks (30 x 23 x 15)							
	<i>Only RATE (e) in words:</i>							
6)	12mm cement plaster in one coat in internal walls/ceilings in CM 1:4 at all heights including scaffolding etc. all complete.	sqm	8.3					
	<i>Only RATE(e) in words:</i>							
7)	Providing and fixing stainless steel Single sink with drain board of one-piece 304 grade of 1.6 mm thick of overall size 689mm x 535 mmx 254mm in Anti Scratch finish/quality inclusive of SS/CP waste coupling, fixing materials and connection piece in CPVC piping in 40/50mm dia., threaded End Cap etc, 50mm dia. drain pipe should be connected to the nearby sewer line. etc. all complete.	Nos	1					
	<i>Only RATE(e) in words:</i>							
B	Electrical Work							
8)	Supply ,installation,testing and commissioning of recess mounted LED luminaire ,size 2x2 feet on the false ceiling frame, similar to Phillips recess square luminaire RC380B LED 30-6500 PSE-OD WH or equivalent make of CG,Bajaj,Havells with matching specifications ,including cable termination etc.as required for completing the job.	Nos	12					
	<i>Only RATE(e) in words:</i>							
	Providing & fixing surface mounted lighting switch	No	1					

9)	board, 8 modules(2x4),with surface mounting box,modular cover plate with frame and 8nos of modular switches,including cable end termination etc as required for completing the job.							
Only RATE(e) in words:								
10)	Providing and fixing of surface mounted power points with surface mounting box(3 module),modular cover platewith frame,one 10/20 amps modular switch and one socket including cable termination etc.as required for completing the job.	Nos	10					
Only RATE(e) in words:								
11)	Supplying and drawing of 3 x 1.5 sq. mm (LNE)FR PVC insulated copper conductor, single core cable abobe false ceiling and through the layed PVC conduit from light switch board to light fittings on false ceiling,including cable termination as required for completing the job.	Rmt	65					
Only RATE(e) in words:								
12)	Supplying , fixing ,testing and commissioning of plexo boxe double door DB (2 row 24 odules) similar to Legrand Plexo boxes(cat ref:6018 32)or equivalent make of Anchor, havel, Hager, Indoasian. It should confirm to EN 60439-3,IP 65, weather proof ,water proof, with interconnections, to be mounted firmly on MS frame mentioned at Sr.No:14 with necessary arrangement using SS nut	Nos	3					

	bolts ,etc as required for completing the job.							
	Only RATE(e) in words:							
13)	Providing and fixing of 50mmX50mmX3mm GI angle frame structure of suitable size for fixing the above mentioned panel,painted with one coat of red oxide and 2 coats of synthetic enamel paint ,with concret foundation (600mmX600mm) at bottom.	No	1					
	Only RATE(e) in words:							
14)	Supplying and fixing of 63A,FP MCB, 240/415 volts,10KA "C" curve, in the existing MCB DB complete with connections, testing and commissioning etc. as required for completing the job.	Nos	4					
	Only RATE(e) in words:							
15)	Supplying and making end termination with brass compression gland and aluminium lugs for 4 X 16 sq. mm size cable of 1.1 KV grade.	Nos	2					
	Only RATE(e) in words:							
16)	Supplying and making end termination with brass compression gland and aluminium lugs for 4 X 10 sq. mm size cable of 1.1 KV grade.	Nos	4					
	Only RATE(e) in words:							
17)	Providing and fixing 25 mm X 5 mm copper strip from earth electrode including connection with brass nut, bolt, spring, washer ,excavation and re-filling etc. as required for completing the job.	Rmt	20					

	Only RATE(e) in words:							
18)	Supplying & laying of 4 x 10 sq mm FR PVC insulated and un sheathed copper conductor, 4-core cable of 1.1 KV grade through the PVC conduits from panel to container input point.	Rmt	50					
	Only RATE(e) in words:							
P	Subtotal of all Items						--	
Q	Total GST Amount of all Items							--
R	GRAND TOTAL (P+Q :)							

(R) Grand Total: Rs. _____

Grand Total in words:Rs._____

Pl. note,

- Discount offered if any, should be included in the quoted rates & should not be shown separately.
- Bidders should quote all items given in the price bid. If all items are not quoted then the bid will be considered as incomplete bid and will be rejected outright.
- Price Evaluation Criteria - The Lowest Evaluated Bidder (L1) would be arrived from the Grand Total (R) above.

DECLARATION

- We have read and understood the terms & conditions of the above mentioned tender and comply to all Terms & Conditions of your Tender. (In case of any deviation the Bidder must attach a separate sheet clearly mentioning the clause no. of the Tender and Deviation thereto)
- The undersigned is an authorized signatory and authorized to submit this bid and also certifies that the information mentioned above is true and correct.
- If the work is awarded, I/we assure that the entire work will be completed satisfactorily within the stipulated time.
- I/We agree to accept payment through Public Financial Management System (PFMS).

Name:

Signature of Authorised Signatory :

Date:

Place:

Seal: